The USF Group for Phi Beta Kappa
Report of Meeting of Thursday, June 27, at 12:30 in the East Room of the Marshall Center.

Present were: Michael Angrosino, Charles Arnade, Carol Bryant, Nancy Cole, Sara Sara, Alan Hevner, Gerry Meisels, Donna Menendez, John Shively, and Alvin Wolfe, with guests Janet Moore, Associate Dean, CVPA, and Bruce Cochrane, Associate Dean, CAS. Spencer Cahill, Margaret Fisher, Bill Murray, Carl Riggs, and some others sent regrets.

Agenda Item A. The Group reviewed the status of our involvement in the Phi Beta Kappa Forum: 2002-2003 A Conversation on Relevance: The Social Value of Liberal Education. The USF Group has agreed to collaborate with the Greater Tampa Bay Association and with the Sarasota-Manatee Association in whatever ways that are feasible, recognizing that it is the "Associations" that are to be the focus of these nationally organized "conversations.

Dean Lloyd Chapin of Eckerd College has agreed to serve as moderator. We still need to identify a person who would do a good job as recorder. This should be a person who understands the issues, and is an especially good listener who will capture the salient points of the group conversation and put them into a format that can be used by the Society in preparing the summary documents for the 2003 Triennial Council. Both the moderator and the recorder must go to Washington on Friday Sept 13 to receive specific training in the task of leading our public "Conversation" which will be scheduled one day between November 11 and November 24. John Shively's suggestion that we should try to involve Provost Stamps in the event was well received (although this is a national PBK Society initiative and so far they have only involved PBK members).

Agenda Item B. Liberal education in times of crisis. Dr. Shively presented an interesting PBK document from 1943 suggesting that in a period of emergency (in that case, World War II) some aspects of liberal education "must be in abeyance." Without proposing that the Group take any further action, beyond our letter to President Genshaft in February and our further discussion of faculty responsibilities associated with tenure, Dr. Shively just wanted us to have the information that the Society has in the past recognized the special circumstances in a time of national crisis.

Agenda Item C. After considerable discussion of many aspects of how we should define the "college of arts and sciences" for the purpose of our application in 2003, a consensus was reached. We will recognize, as does the College of Arts and Sciences now that certain departments offer only professional degrees and should not be considered as part of what we define for PBK purposes as the college of arts and sciences. Those are Communication Sciences and Disorders, Library and Information Systems, Mass Communication, Rehabilitation and Mental Health Counseling, and Social Work. All other CAS departments will be in, as will Economics which, although administratively under the College of Business Administration, is listed as offering the BA in the College of Arts and Sciences. After discussion, the Group also decided to include in our version of the "college of arts and sciences" for the purposes of the
2003 application, the departments of art, theatre and music from the College of Visual and Performing Arts.

It was agreed that we might have to make a special effort in our application to explain the contribution of certain departments to the liberal arts program because the Phi Beta Kappa Society has, in one place or another, cast doubt on them. For example, an April 24, 2002, letter from the Director of Chapter Relations included in a list of fields that “should not be included in your college of arts and sciences,” “communications, … and applied art and music.” Also, among the Qualifications Committee’s comments on our 1997 application there was a disparaging remark made about criminology, perhaps because they saw it more as police training than as an academic discipline. In writing our application we must present our programs in the best possible liberal arts light.

So, we are now prepared to start drafting the application and to begin collecting the appropriate information to back it up.

After a brief discussion of the USF Group’s plans to sponsor or cosponsor lectures and major liberal arts events during the forthcoming academic year. We did well last year, and we must be active again, in university-wide events.

--Alvin W. Wolfe
The USF Group for Phi Beta Kappa
Report of Meeting of Thursday, September 26, 2002, at 12:30 in the Honors College Seminar Room/Lab, FAO 200M.

Present were: Charles Arnade, Alan Hevner, Donna Menendez, and Alvin Wolfe, with guest Liz Melton of CAS. Many others expressed their regrets, including Carol Bryant, Sara Deats, Gerry Meisels, Bill Murray, John Shively.

1. PBK Conversation on the Social Value of a Liberal Arts Education. Saturday afternoon, Nov 16, location Salvador Dali Museum, St. Petersburg. Lloyd Chapin will moderate, Alvin Wolfe will "record." I have sent out a mailing to "active" Association members and an electronic version to USF faculty Group members.

2. Membership.

A. Concern was expressed that the Group has no news of the health status of Carl Riggs, one of PBK's strongest supporters.

B. New Faculty. For 2001-2002, in addition to Nicole Discenza (English), we can add Tim Bajkiewicz (Mass Comm) whom we just learned about in the past few days as a result of our communications with Jay Friedlander, the chair of Mass Comm. Assistant Professor Bajkiewicz has been added to the PBK email list. We still have found no new faculty joining in 2002-2003.

3. Programs.

Major Events: The deadline for submitting speaker proposals for the spring is Friday, Oct. 11. The personnel at ULS seems to have changed. We need to approach them afresh. It would be nice if we can take a more active role in the process - PBK faculty members need to involve themselves more in the whole process through their departments and programs. We need to be aware that their guidelines clearly state: "Applications for cosponsorships are only accepted from USF Tampa campus departments and student organizations registered with the Office of Student Activities." We need to work through student groups, apparently.

Mini-events: The only event we know is being planned is the lunch for Undergrad Research Honor students. Hopefully Georg Kleine is working on that.

4. 2003 application. Deadline is October 31, 2003. PBK Society will not make new form available to us until March 2003, but we do know that they have approved the use of IPEDS data (Integrated Postsecondary Educational Data System). Wolfe met with Liz Melton (CAS staff) on Tuesday Sept 17. Ms. Melton understands the IPEDS and is right now getting authorization to tap into it. She sees no problem in getting much of the data we will need.

"Liberal Arts." We are using the phrase "College of Liberal Arts and Sciences" in our drafts and correspondence from now on.
Some responses have been received, responses to the letter written to chairs of those several academic units where their curriculum was considered marginal to "liberal arts and sciences." The entities that received the letter included some that are included in our "college of liberal arts and sciences" even though they are to some extent professionally oriented: Department of Criminology, Economics, School of Music, School of Theatre and Dance, School of Art and Art History. Also receiving letters were certain entities that the Phi Beta Kappa group had excluded for purposes of our application: Communication Sciences and Disorders, Library and Information Sciences, Mass Communication, Rehabilitation and Mental Health Counseling, and Social Work. Responses so far include:

Criminology. Chair Dwayne Smith is working with Jim Halsted on a statement about the liberal arts aspects of the criminology curriculum

Economics. Chair Joe DeSalvo responded with a letter and several documents intended to "explain how the liberal arts emphasis is maintained in the economics curriculum." While they have both Business majors and Arts and Sciences" majors in the department, differences in their requirements reflect differences in their college requirements. More than many other departments, many economics courses emphasize writing assignments (XLW courses, and they consciously address liberal arts dimensions. "Finally," he writes, "our undergraduate major is not designed to provide students with professional training. Instead, it is designed to give students a set of tools they can use to help them understand the world around them. Our courses promote analytical thinking and problem-solving skills that have both business and non-business applications, and our graduates end up working in a very wide variety of occupations."

Mass Communications. Chair Jay Friedlander has consulted with his faculty and come up with some arguments for keeping Mass Communications within the College of Liberal Arts and Sciences. He writes:

"The faculty met this morning and they would like to be kept in the self-defined College of Liberal Arts and Sciences, but they also do not want to be responsible in any way for a denial of a chapter. Perhaps a more positive way to put this is to say that they will do whatever is required to assist USF in getting a chapter. If mass communications can be included without damaging the application, they would appreciate inclusion. If not, they understand completely. (Incidentally, one mass communications faculty member-assistant professor Tim Bajkiewicz is a PBK member. He was an anthropology student when he gained membership.)"

Social Work. Chair Bill Rowe appreciates Phi Beta Kappa's position that would cut social work out from the college of liberal arts and sciences, but he has been arguing for years, both nationally and internationally, the need for schools of social work to provide social work professionals with a strong base in the liberal arts. We can use some of his arguments in our application to show that even administrators in professional schools at USF put great emphasis on the liberal arts.
Library Committees. Donna Menendez reported for the Library Committee, which Carol Bryant chairs and on which Alan Hevner also serves. Although it is not yet necessary for the committee to collect the quantified data for the application, it is not too early to draft text concerning USF's achievements with respect to the Virtual Library.

6. Other Business. There was some discussion, although no resolution of several items at least tangentially relevant to the application:

A. Change of Grade Policy. Rumor has it that the new policy may still be faulty with respect to assuring that grading is under faculty control, but nobody present had seen the document.
B. Possibly insufficient faculty consultation on selecting electronic software programs for computer enhanced teaching and distance learning. Bill Murray, chair of the CAS Computing Committee, had reported earlier by email that his committee was not consulted about any such changes.
C. Possible effects on quality of instruction of large class size, raising caps on enrollment, etc.
D. Are resources adequate for what we hope and expect Honors College will do?

7. Adjournment. There being no other business, the meeting adjourned at 1:30 p.m.

Respectfully submitted. --Alvin Wolfe
The USF Group for Phi Beta Kappa
Meeting of Thursday, October 10, 2002, at 12:30 in the Honors College Seminar Room/Lab, FAO 200M.

Present were: Charles Arnade, Sara Deats, Jim Halsted, Donna Menendez, John Shively, and Alvin Wolfe. Others expressed their regrets, including Carol Bryant, Nancy Cole, Alan Hevner, Gerry Meisels.

1. Membership. The meeting began with a moment of silence, in recognition of our loss of Carl Riggs, one of PBK’s strongest supporters.

New Faculty. The group discussed how we might encourage departments to hire more faculty members who are Phi Beta Kappas. We still have found no new faculty joining in 2002-2003.

2. PBK Conversation on the Social Value of a Liberal Arts Education. Saturday afternoon, Nov 16, location Salvador Dali Museum, St. Petersburg. Members only. Reservations are required.

3. Programs.

Major Events: The Group spoke about our failure thus far to cosponsor any lectures, etc. Sara Deats reported on a conversation with ULS staff, who don’t seem to understand what we are trying to do.

Mini-events: The lunch for Undergrad Research Honor students is definitely scheduled (by Georg Kleine) for October 24, in FAO 200M. All four of the 2002 award winning students will be present, so that it will take up the majority of our meeting time on that day. Because of the special program, LUNCH, we MUST KNOW HOW MANY will be attending that meeting. Email your RESERVATION to wolfe@chuma1.cas.usf.edu by 10 A.M. WEDNESDAY, OCT 23.

Another potential mini-event the Group discussed is a presentation by Mark Greenberg Director of the USF Florida Study Center. Another possible presenter at a future meeting is the chair of the USF Research Council.

4. 2003 application. Deadline is October 31, 2003. Alvin Wolfe reported that he is daily expecting more responses from the programs that we had ear-marked as somewhat special (we don’t want to say “marginal”) with respect to our definition of a “virtual” College of Liberal Arts and Sciences. Once those last are in he will move ahead with the drafting of the introductory document.

5. Grade Change Policy once again, or still. The Group discussed the fact that although Provost Stamps had responded on October 19, 2001, to our query about change-of-grade policy, saying “I share your concerns about appropriate and fair processes.” He said that he was at that time appointing a group to “ensure that faculty members are fully consulted and informed throughout the process,” and that he expected “to have a report from them as soon as feasible.” Almost a
year later, we have not even seen a draft of whatever has been proposed. All we asked for was that the policy should recognize the primacy of faculty members in assigning grades. Whatever the new draft policy might be, it is not being circulated among many faculty members and that does not bode well.

6. Other Business. Some of the issues that were raised at our September 26 meeting have been submitted to other, perhaps more appropriate, academic groups. For example, the Arts and Sciences College Advisory Council has put on its agenda the policies relating to (1) faculty involvement in decisions about electronic computer enhanced teaching, (2) pressures toward increasing class size and teaching loads, and (3) resources for honors programs. What is going on in other colleges, we do not know, but Arts and Sciences has by far the majority of faculty of concern to Phi Beta Kappa.

Upon being questioned about why he has not been a regular participant in the Group effort toward a 2003 application, Jim Halsted affirmed that he is harboring grave doubts about the probability of success at this time because of (1) the atmosphere relating to academic freedom due to the Al Arian situation and the threat of AAUP sanctions and (2) the current highly politicized structure of higher education. While others in the Group expressed similar concerns, there seemed to be consensus that we should continue on because, first, we don’t know what might happen in the one most prominent case that brought the AAUP visitors to campus, and secondly, the election in November may restore at least some protection and insulation of the university from politics. The conclusion of most seemed to be that the Phi Beta Kappa Group’s declaring the situation hopeless would just make matters worse. Our best hope is to work consistently toward improving our academic standards.

Next Meeting, LUNCH with Honors Undergraduate Research Winners, Thursday, Oct 24, 12:30, FAO 200M. NOTIFY <wolfe@chuma1.cas.usf.edu> if you are coming!

Respectfully submitted, --Alvin Wolfe
University of South Florida Faculty Group for Phi Beta Kappa  
Report on Meeting of October 24

Although it was the right time and place for a regular meeting, this one was special: a luncheon honoring the 2002 winners of the Undergraduate Research Competition and the Phi Beta Kappa members who served as readers and judges. Professor Georg Kleine, representing the Office of Undergraduate Research, and Dean Stuart Silverman, representing the Honors College, hosted the affair.

Phi Beta Kappa members present were Michael Angrosino, Charles Arnade, Carol Bryant, Sara Deats, James Halsted, Alan Hevner, and Alvin Wolfe. The students made brief presentations on the topic of their prize-winning paper.

There were two winners in the Physical/Natural Sciences: James Humphrey, Pro-Inflammatory and vasoactive effects of A-beta in the human cerebrovasculature, and Stephanie Acker, Cloning Class II Transactivators. In the Social Sciences, the winner was James Kuzin, Sulphur Springs Garden Project. And in the Humanities, Jennifer Dukes won the award with her paper, Crannogs of Early Iron Age Scotland.

The time having been spent well in hearing these wonderful papers by outstanding USF students, the Group meeting adjourned at approximately 1:45 p.m.

The next meeting is scheduled for Thursday, Nov 14, at 12:30 p.m.

Respectfully submitted, Alvin Wolfe
University of South Florida Faculty Group for Phi Beta Kappa
Report on Meeting of November 14, 2002, at 12:30 in the Honors College Seminar Room/Lab,
FAO 200M.

Phi Beta Kappa members present were Michael Angrosino, Charles Arnade, Alan Hevner, John Shively, and Alvin Wolfe. Guest: Robin Jones, CAS Community Initiative.

Service-Learning. Professor Robin Jones, Director, CAS Community Initiatives, spoke on the Liberal Arts Aspects of Service Learning. “Service-learning is a growing pedagogy that recognizes the benefits of active, engaged learning. There are examples of its application in all disciplines of the social sciences, the humanities, and the natural sciences.” The College of Arts and Sciences Community Initiative offers $1000 scholarships to A & S undergraduates who undertake service-learning projects with support and supervision of experienced faculty. Among the principles of service-learning are the following: 1) academic credit is for the learning, not for the service; 2) academic rigor is not compromised; 3) learning goals are established for students; 4) criteria are established for selecting community service placements; 5) mechanisms are developed for maximize the learning in community service; 6) distinction between classroom and community learning roles are minimized. Interested persons may contact Professor Jones at jjones@chuma1.cas.usf.edu.

The 2003 Application for a Chapter at USF. A draft of the Introductory Statement defining “College of Liberal Arts and Sciences” was distributed and discussed. Any person interested may request a copy from Alvin Wolfe, wolfe@chuma1.cas.usf.edu.

Announcement was made about the PBK Association “Conversation on the Value of a Liberal Arts Education,” at Dali Museum, November 16.

Grade-change policy. In response to questions on this issue, Alvin Wolfe reported that the review called for the Provost in October 2001 that was to lead to a new policy has not yet been completed. Apparently it is still being discussed by a joint committee of the Undergraduate Council and the Graduate Council. The College of Arts and Sciences Advisory Council is also looking into the matter, interested that faculty retain appropriate control of the grading process.

Accountability of educational institutions. A recent supreme court ruling supports holding educational institutions liable for promises made to students, about knowledge and skills to be learned and employment afterwards.

The Group meeting adjourned at approximately 1:45 p.m.

The next meeting is scheduled for Thursday, December 5, at 12:30 p.m.

Respectfully submitted, Alvin Wolfe
University of South Florida Faculty Group for Phi Beta Kappa  
Report on Meeting of December 05, 2002, at 12:30 in the Florida Studies Center on the Fourth  
Floor of the USF Library.

Phi Beta Kappa members present were Charles Arnade, Sara Deats, Jim Halsted, Gerry  
Meisels, Donna Menendez, John Shively, and Alvin Wolfe. Guests: Bruce Cochrane, Associate  
Dean, CAS, Mark Greenberg, Director of the Florida Studies Center, Yael Greenberg and  
Andrew Huse, both staff members of the Florida Studies Center.

Chair's Report. Alvin Wolfe reported on the success of the PBK-sponsored Conversation on the  
Value of a Liberal Arts Education held November 16 at the Salvador Dali Museum in St.  
Petersburg.

The chair also reported that a student team from a Mass Comm class on Radio-TV has prepared  
a Promotion Plan for the USF Group for Phi Beta Kappa, interestingly aimed at USF freshman,  
on the grounds that if we can inform freshman about Phi Beta Kappa we would have support in  
the future. At some future meeting we can review that proposal and decide if there is anything  
there we can implement.

Finally, the chair urged Arts and Sciences members to attend the CAS Faculty Assembly to be  
held on Friday, Dec. 6, in CIS 1048.

Guest Speaker: Mark Greenberg, Director, USF's Florida Studies Center. The Center,  
established in 1998, draws upon the University of South Florida Libraries' extensive collections  
and technological services to promote arts and humanities education on Florida and its people to  
students, teachers, and the general public in the Tampa Bay region.

Director Greenberg described the facilities and programs of the Florida Studies Center, which is  
a part of the USF Libraries. Programs include: Tampa-Cuba Research Project; Patrick Riordan  
Memorial Research Fellowship; Florida Studies Research Stipends; Florida Studies Room;  
Florida Conversations; Florida Studies Forum; and the Tony Pizzo Lecture in Florida  
Immigration History. There was a spirited discussion, about so many programs that we faculty  
had not been aware of.

At the conclusion of the discussion, Director Greenberg invited the USF Faculty Group for Phi  
Beta Kappa to hold its biweekly meetings in the Florida Studies Room next semester. See the  
note at the bottom of this report asking for members’ votes on our meetings schedule.

Discussion of Reactions to the USF Board of Trustees' failure to consult with faculty on  
changing a set of personnel rules greatly affecting faculty. All the members at the meeting agreed  
that the Board of Trustees was wrong when without prior consultation with the Faculty Senate,  
the United Faculty of Florida, the Distinguished University Professors, or any other faculty body,  
it set a new set of personnel rules at its meeting in Lakeland on November 21. There was less  
unanimity on what we should do about it. There were those who strongly argued that we might  
as well quit trying to get a Phi Beta Kappa chapter at USF because the Qualifications Committee
would never grant the right to host a chapter to a university where there was no faculty governance. There were those who, while deploring the lack of consultation, felt that we should go ahead and continue to try to improve the situation. This discussion was even more spirited than the previous one about the Florida Studies Center. In the end, it was decided to continue working on the application, in the hope that the Board of Trustees would at some point see the error in their ways and begin to treat the faculty with more respect.

The Group meeting adjourned at approximately 2:00 p.m.

The next meeting will be held in the Florida Studies Room (LIB 466) in January, according to a Wednesday schedule (A) or a Thursday schedule (B), as follows:

A) Wednesday Jan 8, Jan 22, Feb 12, Feb 26, Mar 12, Mar 26, Apr 9, Apr 23, May 14.
B) Thursday Jan 9, Jan 23, Feb 13, Feb 27, Mar 13, Mar 27, Apr 10, Apr 24, May 15.

Please VOTE for Schedule A or Schedule B, by email to wolfe@chuma1.cas.usf.edu (Please do not respond to the list when you vote. Some members are unhappy receiving junk mail)

Respectfully submitted, Alvin Wolfe, Chair, USF Faculty Group for Phi Beta Kappa.
The meeting was convened in two sessions, one on Wednesday, Jan 8, and the other on Thursday, Jan 9, both in the Florida Studies Room on the fourth floor of the USF Library.

Present at one or both meetings were members Michael V. Angrosino, Charles Arnade, Tim Bajkowiszcz, Carol Bryant, Sara Deats, Nicole Discenza, Kathleen Heide, Alan Hevner, Gerry Meisels, Donna Menendez, John Shively, and Alvin Wolfe. Guests included Bruce Cochrane, Associate Dean, CAS.

Chair's Report. The Chair reported on the success of the CAS Advisory Council’s Open Meeting on Faculty Governance held on January 3. He also commented on the gratitude we all feel toward Mark Greenberg, Director of the Florida Studies Center, for making it possible for the USF Group for Phi Beta Kappa to schedule all of our meetings this semester in the Florida Studies Room, and to Sophia Kugeares for helping us to schedule them.

Meeting Schedule. After much discussion, and an almost perfectly even split between Wednesday and Thursday as our meeting day, it was decide to meet on the second Wednesday and the fourth Thursday of each month. So please put these dates on your calendars and make every effort to attend whenever possible. They are: Jan 23, Feb 12 and 27, Mar 12 and 27, April 9 and 24, May 14.

Progress on 2003 Application. Progress has been slow these past few weeks on the 2003 application that will permit USF to host a chapter of Phi Beta Kappa due to the holidays and due to our having been distracted by critical events having to do with threats to faculty governance. Namely, the USF Board of Trustees suddenly, without consultation with faculty or faculty representatives, introducing new “temporary” personnel rules bearing on academic freedom and tenure, misconduct, etc. About the same time, it became clear that the Board of Trustees intended to abrogate the Collective Bargaining Agreement that had been negotiated over several decades between the Board of Regents and the United Faculty of Florida, representing the faculty. The Phi Beta Kappa Society’s document entitled “The Founding of New Chapters”, declares that the Committee on Qualifications will give close attention to the procedures by which an applicant institution …develops and maintains a faculty whose preparation and scholarly activity give evidence that they are able to establish and assess appropriate academic demands on those enrolled in its classes, and takes due precautions to prevent issues of governance, athletics, religion or politics from subverting the integrity of the institution’s dedication to liberal education. Also, those seeking a chapter must demonstrate that they have standards that encourage excellence, a system of governance that promotes academic freedom and vigor, a scholarly faculty, a promising student body, a library and other educational facilities serving and complementing the course offerings. The problems of governance at USF were discussed fervently at both sessions of this meeting, and everybody has misgivings about how all this might turn out. Nonetheless, the vast majority of members believe that we can do more toward improving USF if we continue our efforts devoted to preparing the application than if we throw
up our hands and give up without trying. The resolution is that we will continue to work toward the goal of building a chapter.

Undergraduate Research Competition. We learned from Georg Kleine that there was a new approach to the Undergraduate Research Competition, described in the following announcement: “All undergraduate students enrolled at USF for the Spring Semester 2003 are invited to participate in the first campus-wide Undergraduate Research Symposium and Celebration, scheduled for Tuesday, April 1, 2003, from 9 a.m. to 1:30 p.m. in the Marshall Center.” This was discussed at both sessions, and here, in a nutshell, is our Group’s reaction. We are wary of being swamped with a lot of reading of possibly more than a hundred “campus-wide” proposals, applications or nominations. Our consensus was that the Group will be very happy to do the final evaluation for awards, much as we did before, but we would like to see the first screening be done by another panel.

Promotion Plan. A student team from a Mass Comm class on Radio-TV prepared a TV promotion plan for the USF Group for Phi Beta Kappa. It was hoped that we could review it during the meeting to see if we can use it in some way that benefits both PBK, Honors, and USF. Unfortunately it was not available, and the chair will communicate with the team (“ABC Productions”) to see if it can be made available to us again, perhaps via the web.

Grade Change Policy. Information from two faculty councils (Undergraduate and Graduate) led us to believe that the issue would be before the Faculty Senate Executive Committee on January 8, at 3 p.m. As it turned out it was tabled until a future meeting, perhaps in February. We still do not know, therefore, whether the policy will be what PBK wanted, adequate assurance of faculty control over grades.

Both sessions, Wednesday’s and Thursday’s, adjourned by 2 p.m.

Next meeting Thursday, January 23, 2 p.m. in Florida Studies Room, LIB 4th Floor.
USF Group for Phi Beta Kappa  

The meeting was convened at 12:30 on Thursday, Jan 23, in the Florida Studies Room on the fourth floor of the USF Library.

Present were members Jesse Binford, Nancy Cole, Alan Hevner, and Alvin Wolfe.

Chair's Report. The Chair reported that his efforts to make available for members viewing the TV promotion plan prepared last semester by a Mass Comm student team have been so far unsuccessful, but it will be somehow available in the near future.

He also reported that unfortunately Dean Stuart Silverman had been inadvertently dropped from the PBK information list and therefore had not been properly informed that we are this semester meeting in the Florida Studies Center, in the Library. We apologize for the inconvenience we caused him, and are grateful for all that he has done for our efforts to get a PBK chapter at USF.

Report of the January 08-09 Meeting. That report had failed to mention that Nancy Cole was also present, and had commented on the grade-change situation from the perspective of a member of the Graduate Council, one of the reviewing bodies trying to settle on a policy.

Progress on 2003 Application. Item 1 of the application, in which we define a “College of Liberal Arts and Sciences” for purpose of the 2003 application was reviewed, it having been revised pursuant to comments from members over the last few months. The chair noted that some editor members had wanted a much scaled down version that would capture the attention of the reader a little better. However, this is a substantive part of the application, not just an introductory or executive summary, so the readers are looking for our definition, what is in and what is out, and we do not have to capture their interest. We do, however, have to reorganize the long list of degree programs and departments so that it is more attractive and legible. The new draft will be available at the next meeting, at which time Liz Melton will also have a report for us on her efforts to collate the data we need.

The College of Arts and Sciences’ new initiative, toward establishment of a Humanities Institute was discussed briefly, generally with high approval. If this moves ahead before our application goes in it should be a plus. Dean Khator has called an open meeting of faculty to discuss it on Friday January 31 at noon in CPR 122. Furthermore, the Humanities Initiative will be the topic of the CAS Faculty Assembly on April 25.

Below is the list of committees/subcommittees that were assigned some time ago to work on the application. It obviously needs some adjustment:
Committee: 2003 Application (work with CAS, Undergraduate Council, representatives from Institutional Research and Planning, representatives from Honors Program, Undergraduate Studies, et al.)(Alvin Wolfe, Sara Deats, Jim Halsted,
Subcommittee i.  Response to Critiques  (John Shively, Charles Arnade, James Halsted, …
Subcommittee ii. Organization of the Liberal Arts (Carl Riggs, Jesse Binford, Spencer Cahill, …
Subcommittee iii Editing (Sara Deats, Michael Angrosino, Carl Riggs, …
Subcommittee iv Library (Carol Bryant, Donna Menendez, Bill Murray, Al Hevner, …
Subcommittee v. Academic Freedom (Alvin Wolfe, … ? …

Undergraduate Research Symposium and Celebration. The chair reported on a meeting he had with Georg Kleine of the Honors College, about the new approach to the Undergraduate Research Competition. Although we, the USF Faculty Group for Phi Beta Kappa, are wary of being swamped with a lot of reading of possibly more than a hundred “campus-wide” proposals, applications or nominations, we have agreed to organize the reading and reviewing, using, we hope, non-members as well as members. The posters and flyers announcing the Symposium and Celebration carry the acknowledgment: “The projects will be evaluated by a panel of readers organized by the USF Faculty Group for Phi Beta Kappa.” The worst part of it is that much of that reviewing must be done during Spring Break. Please volunteer to read, and to recruit non-PBK readers as well. Unfortunately, the announcement for it is not yet on the “Undergraduate Research” web page.

Adjournment. The meeting adjourned at 1:45.

Next meeting Wednesday, February 12, 12:30 p.m. in Florida Studies Room, LIB 4th Floor.

Respectfully submitted,  Alvin W. Wolfe
USF Group for Phi Beta Kappa

The meeting was convened at 12:30 on Thursday, Jan 23, in the Florida Studies Room on the fourth floor of the USF Library.

Present were members Jesse Binford, Nancy Cole, Alan Hevner, and Alvin Wolfe.

Chair's Report. The Chair reported that his efforts to make available for members viewing the TV promotion plan prepared last semester by a Mass Comm student team have been so far unsuccessful, but it will be somehow available in the near future.

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Subcommittee iii Editing (Sara Deats, Michael Angrosino, Carl Riggs, …)

Subcommittee iv Library (Carol Bryant, Donna Menendez, Bill Murray, Al Hevner, …)

Subcommittee v. Academic Freedom (Alvin Wolfe, … ? …

Undergraduate Research Symposium and Celebration. The chair reported on a meeting he had with Georg Kleine of the Honors College, about the new approach to the Undergraduate Research Competition. Although we, the USF Faculty Group for Phi Beta Kappa, are wary of being swamped with a lot of reading of possibly more than a hundred “campus-wide” proposals, applications or nominations, we have agreed to organize the reading and reviewing, using, we hope, non-members as well as members. The posters and flyers announcing the Symposium and Celebration carry the acknowledgment: “The projects will be evaluated by a panel of readers organized by the USF Faculty Group for Phi Beta Kappa.” The worst part of it is that much of that reviewing must be done during Spring Break. Please volunteer to read, and to recruit non-PBK readers as well. Unfortunately, the announcement for it is not yet on the “Undergraduate Research” web page.

Adjournment. The meeting adjourned at 1:45.

Next meeting Wednesday, February 12, 12:30 p.m. in Florida Studies Room, LIB 4th Floor.

Respectfully submitted, Alvin W. Wolfe
The meeting was convened at 12:35 on Wednesday, February 12, in the Florida Studies Room of the fourth floor of the USF Library.

Present were members Nancy Cole, Sara Deats, Alan Hevner, Leon Mandell, and John Shively. Liz Melton from the CAS Dean’s office was also present to present a report. Sara Deats presided in the absence of Alvin Wolfe, who was out of town.

The Chair’s Report.

Sara Deats read the Chair’s Report in the absence of Alvin Wolfe.

a. Undergraduate Research Competition.

Every year the USF Group for Phi Beta Kappa helps the Honors College and the Office of Undergraduate Research in organizing their Undergraduate Research Symposium and Celebration by organizing the evaluation of the 8-10 page entries. The Chair reported that because we may have many papers to read and evaluate in a short time, March 4-17, he is enlisting the help of the Distinguished University Professors. He has sent an e-mail requesting the aid of this group and has asked members of this group to contact him if they are willing to help. He also encouraged all Phi Beta Kappa members not only to volunteer themselves but to pass such a message on to any colleagues who they think would make good readers and evaluators of these undergraduate research papers. Several of the members present at the meeting expressed their willingness to participate in the evaluation of the papers.

b. CAS Humanities Initiative

The Chair also described the new CAS Humanities Initiative recently announced by Dean Renu Khator. He expressed the belief that the implementation of this initiative will certainly help our application. This initiative will be the special topic of the CAS Faculty Assembly on April 25, at which time President Genshaft will speak about the Initiative and its relationship to the University’s status as a Research I institution. Those present showed considerable interest in this initiative and Nancy Cole expressed the hope that the College of Fine Arts could be included in this initiative.

c. Status of the Grade Change Policy

The Chair announced that after many months of discussion and vacillation about the University’s policy on academic grievances, a new draft policy would be voted on by the Faculty Senate on Wednesday, February 12 (the very day of our meeting). As the Chair explained it, the policy on student academic grievance procedures calls for an appeals committee at both the college and university levels if necessary, and these committees’ reports will be available to the dean at each level. However, the dean (the college dean or designee at the college level, the undergraduate dean or designee at the university level) will make the final
Some of those present expressed concern about a dean changing a grade without the instructor’s permission.

d. On considering revising the roster of our committees working on the Application

The Chair pointed out that the rosters that were listed on the agenda were based on the Group’s work many months ago. The Group has had to remove some names for several reasons, such as death, in one case, and loss of interest or faith in the process, in some other cases. The Chair requested that all members reconsider these committees and identify new people to serve on them, if possible.

Review Report of Last Meeting

Those present had all received the Report of the Last Meeting by e-mail. This Report was approved as submitted.

Progress on 2003 Application due in October

In response to questions about the progress of the application, the Chair offered the following information:

Organization of the Liberal Arts: The drafts that we have been discussing at several of the past meetings covered the work of the subcommittee on the Organization of the Liberal Arts. This is item 1 of the application and it is virtually complete.

The Attachment that requires the most writing is Attachment I, which is really a general introductory statement about the University. The Chair pointed out that we have been talking and thinking about this throughout the process. We need now to put these thoughts and notes into a document. The 1997 application had four pages in Attachment 1, with the following headings: The University, the Community, and its Mission; The Students; The University Honors Program; The Liberal Arts Curriculum; The Library; The Faculty. The Chair suggested that we could improve this format enormously.

Liz Melton then distributed data sheets detailing the number of graduating seniors in each major in the College of Arts and Sciences, the number of full time and part time students in each College of the University, and information on faculty demographics in the College of Arts and Sciences (gender, race, etc. by rank). Ms. Melton discussed the difficulty of obtaining information about sabbaticals and external research grants, although she has since contacted me to let me know that she has been successful in obtaining the information on sabbaticals. She also plans to communicate with the College of Fine Arts and include appropriate data on the relevant majors in that college. Alan Hevner also reminded her to include data on the Economics major in the College of Business. Ms. Melton asked the group is she should include data on non-
instructional as well as instructional faculty. The consensus of the members present was that such data should be included. Finally, Ms. Melton suggested that the Group might wish to consult the FAU application as an example of conciseness and continuity. Several of the members asked for a copy of the document. After her presentation, the members present thanked Liz Melton for her excellent work in gathering data for the application.

John Shively expressed his concern that we should proceed expeditiously with the preparation of the document. Everyone agreed that we should try to have a draft of the document prepared by the end of April before faculty leave for the summer vacation.

Because so many of the subcommittee members were absent, reports from the committees were postponed until the next meeting. John Shively, in particular, promised to have a full report of the activities of the Subcommittee to Respond to Critiques at the next meeting.

Adjournment. The meeting was adjourned at 1:30.

Next meeting, Thursday, February 27, 12:30 p.m. in Florida Studies Room, LIB 4th Floor.

Respectfully submitted, Sara M. Deats
The meeting convened at 12:30 on Thursday, February 27, in the Florida Studies Room of the fourth floor of the USF Library.

Present were members Nancy Cole, Donna Menendez and Alvin Wolfe. Members who sent messages of regret include Michael Angrosino, Sara Deats, Alan Hevner, Gerry Meisels, Bill Murray and John Shively. John Shively had the best excuse, two bones fractured in a lower leg.

The Chair’s Report.

e. Undergraduate Research Symposium and Celebration. We are rapidly approaching the March 3 deadline for student submissions, and we will be sorely in need of readers and evaluators (especially during Spring Break) in all areas of the competition – natural sciences, social sciences, humanities, etc. Please volunteer to wolfe@cas.usf.edu. An email appeal to Distinguished Professors yielded only two positive responses.

f. CAS Humanities Initiative. The Chair had no really new material on this new Humanities Initiative recently announced by Dean Renu Khator, except to say, in response to questions raised during the meeting of February 12, that it definitely will include the College of Visual and Performing Arts, and is intended to be a university-wide initiative.

g. Status of the Grade Change Policy. After the optimism expressed at the Feb 12 meeting, we now note that the USF Faculty Senate apparently returned the draft new policy to the “committee,” presumably to the special committee that the Provost had appointed eighteen months ago. We do not know precisely what the problem is now, but that draft included procedures at the department, college and university levels, with joint student-faculty appeals committees that were advisory to the appropriate dean at both higher levels. Perhaps one of the potential problems is that the draft permits the Provost to delegate authority to change a grade to the undergraduate dean or the dean’s representative (meaning that an appointed associate dean could be the final decision maker), instead of requiring that the Provost shoulder that responsibility. In any event, faculty members are on the appeals committees at both levels.

h. Alvin Wolfe reported that he had been interviewed by Steve Newborn of WUSF. The initial question was whether the firing of Al Arian would have an impact on our getting a Phi Beta Kappa chapter. Wolfe’s response was that one case alone is not so important, but what we would be concerned about is whether this experience sets a pattern that would impact academic freedom. Wolfe’s main concern is whether the reorganization of higher education in Florida had politicized the universities so that there would be less faculty governance. That is the kind of thing the Phi Beta Kappa Society would be concerned about.

Review Report of Meeting of February 12. It was noted that an error was made in reporting that Liz Melton would give members who wanted them copies of the “FAU” PBK Application. That should have read “FIU” not “FAU.”
Progress on 2003 Application due in October. Discussion of possible reports from committees, and consideration of revising their memberships:

Application, general (work with CAS, Undergraduate Council, representatives from Institutional Research and Planning, representatives from Honors Program, Undergraduate Studies, et al.)(Alvin Wolfe, Sara Deats, ...) Attachment I, a description of the whole institution and its community, is being worked on, with some help from University Relations. Publications Director Marilyn Stevens has referred us to draft documents, www.usf.edu/overview.html, www.research.usf.edu/vpfr/ipp.htm, and www.usf.edu/visitors.html.

Subcommittee i. Response to Critiques (John Shively, …) These issues have been regularly discussed over the several years we have been meeting, so their work is largely done. Unfortunately, Dr. Shively is confined with a bone fracture, so could not attend this meeting. He still wants to look into how Honors programs are being handled on the other campuses (St.Pete, Sarasota, and Lakeland). In the course of the discussion questions arose about how the New College/Sarasota Campus Library is being divided. Donna Menendez will research that. General Education is of interest to Phi Beta Kappa, and there is now a task group (headed by Renu Khator) on Quality Enhancement Programs that might consider changes in the General Education requirements (http://www.acad.usf.edu/IE/QEP/QEPRelatedLinks.html). This could be of special interest because that was among the questions raised by the PBK Qualification Committee in 1997.

Subcommittee ii. Organization of the Liberal Arts (work is virtually completed) (Jesse Binford, Spencer Cahill, Nancy Cole (especially to ensure CVPA input)…

Subcommittee iii Editing (Sara Deats, Michael Angrosino,…

Subcommittee iv Library (Carol Bryant, Donna Menendez, Bill Murray, Al Hevner, …

Subcommittee v. Academic Freedom (Alvin Wolfe, Gerry Meisels?)…

Adjournment. The meeting was adjourned at 1:30.

Next meeting, Wednesday March 12, 12:30 p. m. in Florida Studies Room, LIB 4th Floor.

Respectfully submitted, Alvin Wolfe
USF Group for Phi Beta Kappa  
Report on Meeting of March 12, 2003

The meeting convened at 12:30 on Wednesday, March 12, in the Florida Studies Room of the fourth floor of the USF Library.

Present were members Margaret Fisher, Donna Menendez and Alvin Wolfe. Several members sent messages of regret.

The Chair (Wolfe) stated that he would report on items as they came up in the agenda.

Undergraduate Research Symposium and Celebration. Progress was reported on the reading and evaluation of undergraduate student papers in all areas of the competition – natural sciences, social sciences, humanities, engineering and medicine.

Humanities Initiative. There was a brief discussion of the possibly positive effect of this new USF initiative on our application. A good article about Dean Khator’s proposal of a Humanities Institute was published in the USF Foundation publication “Great Expectations” for Winter 2003 (Vol 4, No. 2).

Progress on 2003 Application due in October.

Noting that John Shively is preparing a statement on honors programs at the branch campuses, that discussion was delayed until he could be with us, probably in our late March meeting. Possible changes in the General Education Requirement was mentioned, but that discussion must await some word from the task group on Quality Enhancement Programs that might consider such changes. See web site: (http://www.acad.usf.edu/IE/QEP/QEPRelatedLinks.html).

Thinking about Attachment 1, which should be a description of the whole institution and its community, the group discussed briefly some raw materials for such a document that Wolfe pulled off the web site, having been guided to them by Publications Director Marilyn Stevens. Margaret Fisher agreed to work on that document.

Adjournment. The meeting was adjourned at 1:30.

Next meeting, Thursday March 27, 12:30 p. m. in Florida Studies Room, LIB 4th Floor.

Respectfully submitted, Alvin Wolfe
USF Group for Phi Beta Kappa
Report on Meeting of March 27, 2003

The meeting convened at 12:30 on Thursday, March 27, in the Florida Studies Room of the fourth floor of the USF Library.

Present were members Nancy Cole, Sara Deats, Donna Menendez, William Murray, John Shively, and Alvin Wolfe. Several members sent messages of regret.

Alvin Wolfe reported that the PBK Group’s organizing of the reading and evaluation of the 62 papers submitted for USF’s Undergraduate Research Symposium and Celebration went fairly well, with 20 readers reporting. The readers were by no means all Phi Beta Kappa members. He used his contacts with the Distinguished University Professors and with members of Sigma Xi, the Scientific Research Society, to recruit readers. The papers were on a variety of topics organized in a five categories – natural sciences, social sciences, humanities, engineering and medicine. All readers have been invited to a luncheon in connection with the Celebration, on April 1, 2003.

There was some discussion of the proposed Humanities Institute, and consensus was that this new initiative would be a great help in our application, showing the commitment of administrators and faculty (and perhaps the supporting community) to liberal arts education. Phi Beta Kappa members William Murray and Sara Deats have both been actively involved in developing these plans.

Progress on 2003 Application was discussed. Although Liz Melton (CAS staff) could not attend this meeting she did send for our review a number of spread sheets for our review: Majors Offered and Number of Graduating Seniors for BA, BS, BIS, BFA, and BM; Number of Graduates Who Have Entered Graduate or Professional Schools; External Support for Faculty Research by Department; Faculty Sabbaticals; Faculty Benefits.

Discussion of these spreadsheets led to the following suggestions and questions:

Perhaps the data for the graduating seniors of the sub-units within World Language Education (WLE) should be combined. That would put under WLE, Classics, French, German, Interdisciplinary Classical Civilization, Italian, Russian, and Spanish. One bad thing about that is that the name of the department, “World Language Education,” makes it sound like a professional teaching program rather than a liberal arts program.

Perhaps the data for BA, BS, BIS, BFA, and BM, can be put together, instead of listing each in a different table. For that, we will have to await any instructions in the new guidelines from the PBK Society. Wolfe has queried the Society about those, and they are supposed to be mailed at the end of March.

We should give greater attention to whether the “Education” degrees, for example, BS in Music Education, should be counted as within our “Liberal Arts and Sciences.”
Finally, the group wondered why Linguistics was not listed among the programs.

On the subject of Honors Programs, John Shively presented a two sentence statement about the help that the Tampa Campus is giving to the St. Petersburg campus honors program: The USF Regional Campus at St. Petersburg has developed a four-year honors program with the consultation and continuing support of the Tampa faculty. It is modeled after the Tampa program, but is much smaller, serving in the year 2002-03 only 25 students.

There was some discussion of possible changes in the General Education Requirement, and the related issue of exit courses. Bill Murray is serving on the USF Quality Enhancement Programs work group, and so will represent PBK interests, and he will keep the Faculty Group for Phi Beta Kappa informed. This issue will be high on the agenda for the next meeting, on April 9. See web site: (http://www.acad.usf.edu/IE/QEP/QEPRelatedLinks.html).

Adjournment. The meeting was adjourned at 1:45.

Next meeting, Wednesday, April 9, 12:30 p. m. in Florida Studies Room, LIB 4th Floor.

Respectfully submitted, Alvin Wolfe
USF Group for Phi Beta Kappa
Report on Meeting of April 9, 2003

The meeting convened at 12:30 on Wednesday, April 09, in the Florida Studies Room of the fourth floor of the USF Library.

Present were members Nancy Cole, Sara Deats, Alan Hevner, Donna Menendez, and Alvin Wolfe. John Shively and several other members sent messages of regret.

Alvin Wolfe reported that the Undergraduate Research Symposium and Celebration went very well, with at least fifty students receiving some kind of recognition and award. The USF Faculty Group for Phi Beta Kappa was recognized for our organizing of the reading and evaluation of the 62 papers submitted.

Progress on 2003 Application was discussed. We now have the application form for the 2003-2006 Triennium. It requires a somewhat different information from 1997, but fortunately most of the data are requested “in terms of criteria and definitions that are standardized by one or another of the many information-gathering agencies to whom most colleges and universities in the United States report.” Reference is made to the Common Data Set (CDS), the American Association of University Professors (AAUP), and the National Collegiate Athletic Association (NCAA).

Discussion of the form and guidelines led us to block out some of the responsibilities for getting the information, with Nancy Cole and Sara Deats readily volunteering for important blocks. Most of it will fall naturally to Liz Melton, however, because she has direct access to those common databases in which the data are held.

Liz has answered most of the questions that were raised at the last meeting, but even so, some of those questions become irrelevant because of the new guidelines. For example, in the new format they apparently do not differentiate between BA and BS degrees. They do still ask for data on how many graduates there are in each of our majors, but they ask for it in just the way it is reported in the common data set. We do still need data from our Committee on the Library, and we need most of what we have already put together.

We probably still can benefit from the information that Sara Deats and Bill Murray were assigned to get us on the new Humanities Institute and on possible changes in the General Education Requirement, and the related issue of exit courses. Sara said she would draft a paragraph on the Humanities Institute. No doubt Bill will do the same on General Education. Remember that some of that will be available on the Quality Enhancement Program web page: (http://www.acad.usf.edu/IE/QEP/QEPRelatedLinks.html).

We will ask Stuart Silverman to draft a statement on Honors Programs, appropriate to the way it is requested in the PBK Instructions.

The meeting set a tentative deadline of May 15 to have a complete rough draft of the application.
New Faculty Rules. The USF Faculty Rules Committee chaired by Graham Tobin made available its draft new Rules that will be going to the Faculty Senate for approval before going to the President. They were reviewed at the meeting by those of us in attendance. From the perspective of Phi Beta Kappa, our concerns are mainly (1) that the rules ensure academic freedom, and (2) that the rules ensure faculty control over curriculum, including the grading system.

Promotional Note. The Winter 2003 Issue of USF Magazine gives prominent mention to at least three of our PBK members. Alan Hevner (COBA) is credited with “developing testing and productivity methods” that will enhance the quality of government-acquired software. Bill Murray’s (CAS) reenactment of the Battle of Actium will air as an episode of “Moments in Time” on the Discovery Channel. And Jay Coble (CVPA) has recorded music for television shows such as the Tracy Ullman Show and The Simpsons. Each of these Phi Betes is featured in colored photographs, on pages 10, 11, and 19 respectively. Speaking of pictures in the Winter Issue of the USF Magazine, there is a beautiful one on page 40 of Kissy Simmons (1998 USF graduate, who can’t be Phi Beta Kappa because we don’t have a chapter yet) embracing Josh Tower, both in their Lion King costumes. That may not mean much to some, but member Alvin Wolfe notes it because his daughter Eleanor (former New College student and later a cutter with the USF Costume Shop) was responsible for making those costumes with her team at Barbara Matera Ltd in New York.

Adjournment. The meeting was adjourned at 1:45.

Next meeting, Thursday April 24, 12:30 p.m. in Florida Studies Room, LIB 4th Floor. While that will be our last meeting in this semester, we will have to continue this volunteer effort through the summer if we are to have this application in on time. Incidentally, although I am retiring at the end of this semester, I will continue to see this application through. I will be attending the PBK Triennial Council in August, and I will try to do some advocacy there. Respectfully submitted, Alvin Wolfe
The meeting convened at 12:30 on Thursday, April 24, in the Florida Studies Room of the fourth floor of the USF Library.

Present were members Alan Hevner, Donna Menendez, and Alvin Wolfe, with guest Kathleen Moore of the Office of the Provost. Nancy Cole, Sara Deats, Bill Murray, John Shively and several other members sent messages of regret.

Chair’s Report. It was noted that David Stamps is leaving the office of Provost, and that Dean Renu Khator of CAS would be assuming that office on an interim basis July 1. Provost Stamps has been very supportive of our efforts to get a Phi Beta Kappa chapter, but so, too, has Renu Khator in her role as Dean. We just hope the search for a permanent provost does not take so long that it disrupts the processing of our application during the 2003-2006 Triennium of Phi Beta Kappa.

Report of Meeting of April 9. Review of that report revealed one correction: Line 3 mistakenly read meeting of “Thursday, March 27,” whereas it should have been “Wednesday April 9.”

Progress on 2003 Application due in October.

Liz Melton has been busily trying to pull the data necessary for most sections of the report, and she is so capable we see no reason for concern. Those present at this meeting mentioned our concern about whether our data on the College or Liberal Arts and Sciences (as we define it) should or should not include data from the St. Petersburg Campus, given its increasing independence.

Our request for some help directly from the Office of the Provost has been positively responded to by Provost Stamps and Associate Provost Catherine Batsche. That has resulted in Kathleen Moore’s presence at this meeting. She will be very helpful, perhaps beyond the general institutional statements called for in Section I, but also on other issues. She has been deeply involved in the preparation of documents for the accreditation work for the Southern Association of Colleges and Schools (SACS) Review. She informed us of the reorganization of the Division of Institutional Effectiveness, with which Dan Gardner is associated.

Schedule for completion was discussed again, and it was decided that the first draft should be done even EARLIER than we had previously mentioned. Because we want to review the whole draft at our next meeting, Wednesday, May 14, the parts should be in Alvin Wolfe’s hands by Tuesday the 13th, not Thursday, the 15th, as we had previously announced.

Because of the retirement of Alvin Wolfe, we have to elect a new chair who can, in October, sign the official application. It must be signed by an active faculty member, not a retired faculty member. Wolfe says he will continue to work on the application, but we do need a regular faculty member as chair. Sara Deats and Bill Murray have been discussed as possibilities.

On the Humanities issues and on the General Education issues on which both Sara Deats and Bill Murray have been working, we may need more detail beyond general mission.
statements. Because this was an area that the Qualifications Committee specifically targeted as problematic, we probably need to emphasize how faculty advisors guide students in good liberal arts and sciences paths through the options that are permitted under the current general educational system that has so many options.

On the “New Faculty Rules” it was noted that the Faculty Senate passed the document that they had been working on so diligently for the past few months, and it is now being reviewed by the provost and president for their approval.

Summer Schedule

Meetings are scheduled for the summer, all at 12:30 p.m. in Florida Studies Room:
Second Wednesday and Fourth Thursday of each month: May 14 and 29, June 11 and 26, July 9 and 24, and August 13 and 28.
Adjournment: The meeting adjourned at 1:45.
USF Group for Phi Beta Kappa
Report on Meeting of May 14, 2003

The meeting convened at 12:30 on Wednesday, May 14, 2003, in the Florida Studies Room of the fourth floor of the USF Library.

Present were members Jesse Binford, Sara Deats, Kathleen Heide, Donna Menendez, John Shively, and Alvin Wolfe, with guests Liz Melton of the CAS College staff, and Kathleen Moore of the Office of the Provost. Nancy Cole, Al Hevner, and others sent messages of regret.

Chair's Report. While there was no hardcopy response to our memo requesting certain help from the Office of the Provost, there was action. Provost Stamps asked Catherine Batsche to assist us and she accomplished that well by assigning Kathleen Moore to the task. Secondly, informal discussion with Provost Stamps and Associate Provost Batsche reached the consensus that we should consider our self-defined “College of Liberal Arts and Sciences” to encompass the Tampa campus along with Sarasota and Lakeland, but consider the St. Petersburg campus as not included because it will have separate accreditation by the time our application could be effectuated (2006).

Report of Meeting of April 24. Without complete review, that report was considered reasonably accurate.

Chair Position. John Shively proposed that Sara Deats assume the official chair position so that we would have a full-time official faculty member, and a Distinguished University Professor, to replace Alvin Wolfe who can no longer sign the official application because he is retired. His proposal was unanimously endorsed by all present.

Progress on 2003 Application due in October.

The draft is seriously taking shape. It begins with a simple form that must be signed by the chair of the faculty group. It continues in Sections, and we have made progress on all those sections.
Kathleen Moore went over a fine draft of Section I, “General Information,” on the entire institution, produced by her with the help of Dan Gardner of the Division of Institutional Effectiveness. We asked only that the sources, such as url addresses, of the various statements might be helpful.

An overview of Section II, “Students, Enrollment, Admission, and Financial Aid,” again covering the entire institution, showed that it, too, is in good shape, updated at least to October 2002. Perhaps it will need a final updating before the application is submitted.

Section III, “Faculty,” is the first section for which the data requested are to be restricted to our self-defined “College of Liberal Arts and Sciences.” We therefore begin this section with the definition we drew up several months ago, including the regular disciplinary departments and programs in the College of Arts and Sciences, excluding the “applied and professional” units, and then reaching out and including relevant programs from the College of Visual and Performing Arts and from the College of Business Administration. We still need some data on class-size, some data on “five programs or courses most commonly taught by part-time faculty and graduate assistants.

Liz Melton has almost completed Section IV, “Curriculum.” It is a large section, approximately sixty pages now, much of the data for which can come directly from the catalog, but PBK will not accept photocopied materials so it must all be transcribed and typed in.

Section V, Campus Programs, appears to require quite a bit of work yet. We need help in this from Dean Silverman of the Honors College, Georg Kleine of the Office of Undergraduate Research, Dean JoAnn McCarthy of International Programs, Julie Hale, FETPIP, Debbie Hayward, and possibly Dean Martin for some data from Chemistry.

Review of the Sections of the application will continue at our next meeting which will probably be June 11 (rather than May 29), since both Alvin Wolfe and Sara Deats will be out of town on May 29.

Summer Schedule

The Group made some adjustments in the meetings scheduled for the rest of the summer and early fall, all at 12:30 p.m. in Florida Studies Room: Wednesday, June 11, and Thursday, June 26, Thursday July 24, Wednesday, August 13 and Thursday, August 28.

Adjournment: The meeting adjourned at 1:40.
The USF Group for Phi Beta Kappa and Phi Beta Kappa friends met on June 11 at 12:30 in the Florida Studies Room.

Present were: Sara Deats, Alan Hevner, Liz Melton, Alvin Wolfe, and Kathleen Moore.
   Many of those absent sent regrets.

The Committee reviewed sections I through 8 of the application, discussing the sections of the application still to be completed.

Our next meeting will be held on Thursday, June 26 at 12:30 at the same location. At that time, we will continue to discuss the application, focusing particularly on the sections relating to the library and the Honors Program. We need all of your input and urge you to make every effort to attend.

Sara Munson Deats  
Distinguished University Professor  
Department of English
USF Group for Phi Beta Kappa
Report on Meeting of June 26, 2003

The meeting convened at 12:30 on Thursday, June 26, 2003, in the Florida Studies Room of the fourth floor of the USF Library.

Present were members Jesse Binford, Al Hevner, Donna Menendez, John Shively, and Alvin Wolfe, with guest Liz Melton of the CAS College staff. Alvin Wolfe chaired the meeting in the absence of group chair Sara Deats.

Report of Meeting of June 11. Without complete review, that report was considered accurate.

Progress on 2003 Application due in October.
Alvin Wolfe had compiled all the sections into one document – PBK Appl Compiled1 – in the hopes this would give us a better perspective of the whole that we are aiming at.

The nine sections are:
Section I. General Information
Section II. Students, Enrollment, Admission, and Financial Aid
Section III. Faculty
Section IV. Curriculum
Section V. Campus Programs
Section VII. Financial Information
Section VI. Library and Technological Resources
Section VIII. Campus Facilities
Section IX. Athletics

In Section I, the first draft of Paragraph B (Description of ownership, sponsorship, or affiliation with any public or private entity) had said only that USF was named in Florida Statutes as a state university without mentioning that the SUS is now in the Florida Constitution as being run by a Board of Governors that is intended to be somewhat independent of the legislature. That has been amended to call attention to that improvement of the university’s structural situation.

Also, in Section I, Paragraph G, requests information regarding censure, warning, probation, or any other negative action taken toward the institution by any academic professional organization in the past ten years (1993-2003). We will have to mention the “condemnation” by AAUP in June, 2003. The Group discussed how to word it so as to recognize its importance but to minimize its negative impact relative to Phi Beta Kappa. A first draft attempt went like this: “The University of South Florida has been subject to one somewhat negative action taken toward it by the American Association of University Professors – not ‘censure’ per se, but a negative finding labeled ‘condemnation,’ as a result of President Genshaft’s having suspended a computer sciences engineering professor without sufficient faculty input into her decision. This situation is very special in that the professor has since been arraigned on federal charges of supporting a terrorist group in the Middle East. The University now has in place rules that require faculty involvement in any future administrative action against a faculty member. [Cite Specific Rule]”
That was criticized by several members as being too negative, so we will be editing those lines in the near future.

Donna Menendez distributed the several pages of Section VI that had been prepared by the Library Committee (Carol Bryant and Donna Menendez, with the help of other Library staff members). One part of that section that still needs careful attention asks for information about computing resources “stating the number of computers and computer laboratories available for student use, their location and accessibility, the availability of support services, and computer use instruction; policies concerning fees, student web pages, acceptable use, and online registration, instruction, and degree programs.” It goes on, “If online registration or instruction is offered, describe its relation to academic advising and classroom instruction.”

Section IX on Athletics needs to be looked at carefully as well, as in fact do all sections.

There is still much work to be done in many sections and then the overall formatting and final editing. Alvin Wolfe said that he is discovering how difficult it is to put all these parts, which vary not only in subject matter but in formatting, etc., together to make a smooth whole. He believes we will need some more professional word processors in August and September. Largely because Wolfe will be away during these weeks before the next meeting, he is sending a copy of the compiled version, incomplete as it is right now, to Sara Deats, Liz Melton, and Kathleen Moore. Others may receive it upon request.

Review of the various Sections of the application will continue at our next meeting which will be July 24, since both Alvin Wolfe and Sara Deats will be out of town on July 9.

We encourage every Phi Beta Kappa member to participate in these important drafting sessions. Some of these issues are important, and upon this application rests the future of USF’s relation to the Phi Beta Kappa Society.

Adjournment: The meeting adjourned at 1:40.

Respectfully submitted, Alvin Wolfe
Report of Meeting of August 13, 2003
The meeting of the Group for Phi Beta Kappa was held at 12:30 on Wednesday, August 13 in the Florida Reading Room. Present were Jesse Binford, Carol Bryant, Sara Deats, Donna Menendez, Kathleen Moore, and Alvin Wolfe.

Noting the change in administration, with a new Interim Provost and two new Associate Provosts, Kathleen Moore recommended that Alvin Wolfe and Sara Deats meet with either the Provost or one of the Associate Provosts to clarify the degree and scope of assistance that the administration will provide to help with the preparation of the Phi Beta Kappa application. Since Sara Deats will be out of town from August 18 until August 25, Alvin Wolfe agreed to make an appointment with one of the administrators.

Four agenda items were then discussed:

First, the Committee considered material from USF publications that might be included to supplement the section dealing with the Honor's Program.

Second, the Committee continued to discuss the necessity of identifying all Phi Beta Kappa members at USF. Normally, at least 10% of the unit applying for Phi Beta Kappa (in our case, most of the departments in the College of Arts and Sciences plus the Department of Economics and several departments from the College of Fine Arts) should be Phi Beta Kappa members. Sara Deats agreed to try to contact unidentified Phi Beta Kappa members.

The Committee devoted most of the remaining meeting time to consideration of the two drafts, presented by John Shively and Alvin Wolfe, dealing with the AAUP condemnation of USF (Section I, Item G). The Committee conflated the two versions into one. This version will be distributed at the next meeting.

Finally, Donna Menendez distributed information for the section on Academic Computing Technologies, Section 6, paragraph C.

The meeting was adjourned at 2:00.
Regarding “Good News For Eckerd College” (Our Opinion, Aug. 16):
The members of the Greater Tampa Bay Phi Beta Kappa Association join The Tampa Tribune in welcoming Eckerd College into the fold of the elite institutions of higher education that are authorized by the Phi Beta Kappa Society to shelter a chapter. The Greater Tampa Bay Association has been supporting the applications of faculty members from both Eckerd College and the University of South Florida for some years.

While the Tribune's editorial and other news stories are essentially correct, there is a subtle distinction that usually gets glossed over in the media, even though it is important within the academy. The application to shelter a chapter is made by Phi Beta Kappa faculty members of the institution, not by the administration of the institution. Granted, the president and the trustees of the institution deserve credit for their achievements, but the Phi Beta Kappa members of Eckerd College, including Dean Lloyd Chapin, Mark Davis, Catherine Griggs and at least seven others, deserve to be credited for their outstanding work. They will form the Phi Beta Kappa Chapter that will induct the institution's top students into the society.<

ALVIN W. WOLFELutz

The writer is president of the Greater Tampa Bay Area Phi Beta Kappa Association.
MEMO:     August 26, 2003

TO:       Robert Chang, Associate Provost, ADM 226

COPY:     Renu Khator, Provost, ADM 226
Sara Deats, Chair, Faculty Group for Phi Beta Kappa, CPR107

FROM:     Alvin Wolfe, Faculty Group for Phi Beta Kappa

SUBJECT:  Phi Beta Kappa application.

Thanks to you, Bob, and to Renu, for meeting with me this morning. I am so sorry that Sara was unable to participate. Pursuant to your requests, I am sending you herewith several documents:

(1) PBK Society form “Preliminary Information Requested of Institutions Applying to Shelter Chapters of Phi Beta Kappa.”
(2) List of Institutions that got Phi Beta Kappa this year (contained in the Report of the Committee on Qualifications).
(3) Some details on two of those institutions, namely SUNY College at Geneseo and Texas A & M, as they were described by the PBK Committee on Qualifications in their recommendation to the Triennial Council.
(4) A Copy of the FIU “Preliminary Information” from 1997 (different format, etc.)

On the question of consulting with outsiders who might review our application, in addition to seconding Renu’s suggestion of contacting FIU people, I have several suggestions:

(1) Burton Wheeler from Washington University in St. Louis, who is a long-time Senator of the Phi Beta Kappa Society and has served on the Committee on Qualifications in the past. His current address is Burton M. Wheeler, Professor Emeritus, Washington University, 625 South Skinker #1001, St. Louis, MO 63105.
(2) Lloyd Chapin, Vice President and Dean of the Faculty, Eckerd College, is an active Phi Beta Kappa member and spearheaded the successful application for Eckerd. As an officer of the Greater Tampa Bay Area PBK Association he supports the application for USF as well. His address at Eckerd is 4200 54th Avenue South, St. Petersburg Florida 33711.
Associate Provost Chang message 9-15-03
Alvin:

If the missing parts are university expenditures and budgetary items for the last 5 years, Carol Rolf has explained to me the problem of extracting those data. I can work with Carl Carlucci’s office on this. It will take some time but in the mean time, we can start looking at the application package. I have left a message for Dean Lloyd Chapin of Eckerd College last Friday and I am waiting to see if he or someone there can provide some assistance.

If you are still working on the text of the application, then go ahead and have a few more days to finish it.

Bob

Dr. Robert Chang
Vice Provost for Faculty and Program Development
Professor of Physics
University of South Florida
4202 East Fowler Avenue, ADM 226
Tampa, Florida 33620
(813) 974-2267
FAX (813) 974-5093

-----Original Message-----
From: Wolfe, Alvin
Sent: Monday, September 15, 2003 12:58 PM
To: Chang, Robert; Khator, Renu
Cc: Moore, Kathleen (Provost Office); Melton, Liz; Deats, Sara
Subject: RE: PBK Application

Renu and Bob: It is September 15, the day on which I had said I could give you a complete draft of the PBK application. We have worked diligently, still needing several items from one or another of the nine sections.

Can we have a few days, say until Friday noon (September 19)?
--Alvin
Message From: Wolfe, Alvin  
Sent: Tuesday, September 23, 2003 5:27 PM  
To: Silverman, Stuart  
Cc: Deats, Sara; Murray, William  
Subject: RE: PBK Application  

Dear Stu:  Attached are two Sections of the PBK Application on which your comments would be appreciated. Section IV is on Curriculum and Section V on Campus Programs. Each Item is somewhat self-explanatory, except that I should mention that both sections are in that part of the application that deals not with the whole institution (USF) but with that part of it that we have defined as College of Arts and Sciences, or as we tend to call it, "College of Liberal Arts and Sciences," at the beginning of Section III, Faculty, which I guess I should attach as well so that you may read that. By the way, you get this special "opportunity" to comment on these sections largely because Renu tells me that you are now chairing the Quality Enhancement Program Task Force, and she is concerned that we should take advantage of your views. If you don't see the effects of that in here, it is primarily because the items really refer to the Academic Year 2002-2003, and we did not find a convenient place to brag about what enhancements we would soon be making. Can you suggest any way we might do that?

I am copying both Sara Deats and Bill Murray because I believe they are also on the Quality Enhancement Task Force.

Appreciatively,  --Alvin
From: Wolfe, Alvin  
Sent: Friday, October 17, 2003 2:48 PM  
To: Deats, Sara  
Subject: PBK Application

I am attaching the draft PBK application. Nothing has changed since I sent it to you on Sept 29, but I think you should take a close look at it because Bob Chang is already dealing with his consultant from Eckerd College and he will be talking with PBK Secretary John Churchill (see my earlier message copied to you). You may not have another opportunity to make changes if things get too far along. There are now only ten days or so. --Alvin

Alvin W. Wolfe  
Distinguished University Professor, Retired  
Department of Anthropology  
4202 E Fowler Avenue, SOC107  
Tampa, FL 33620-8100

Messages Chang-Wolfe-Deats October 17, 2003

Bob: I am holding Monday afternoon open (a good thing that I am "retired"), and will come to your office when it is appropriate. I am copying Sara Deats, because she is the elected chair of the USF PBK Group. 
--Alvin

-----Original Message-----
From: Chang, Robert  
Sent: Thursday, October 16, 2003 6:41 PM  
To: Wolfe, Alvin  
Cc: Smith, Philip (Provost Office); Arnett, Judy  
Subject: RE: PBK

Alvin:

Thank you for the contact information. We are going to call John Churchill on Monday PM. Judy will confirm that he will be in his office on Monday afternoon. You should be here so that you can hear his opinion on Item G. I will get back to you on the time.

Bob

Dr. Robert Chang  
Vice Provost for Faculty and Program Development  
Professor of Physics  
University of South Florida  
4202 East Fowler Avenue, ADM 226  
Tampa, Florida 33620  
(813) 974-2267
-----Original Message-----
From: Wolfe, Alvin
Sent: Thursday, October 16, 2003 4:05 PM
To: Chang, Robert
Subject: RE: PBK

Bob:  I had mentioned Burt Wheeler, who is a professor emeritus of English, at Washington University St. Louis, lives in St. Louis. His email is bwheeler@artsci.wustl.edu and his mailing address is 625 South Skinker #1001, St. Louis MO 63105.

Another senior active person is a physicist whom you might know of, Professor Bruce R. Barrett, University of Arizona, Tucson. I have met him, but he would not necessarily remember me.

The Secretary of the Phi Beta Kappa Society is John Churchill, who has visited here on several occasions. His email is JChurchill@pbk.org and his telephone number is The Phi Beta Kappa Society, 1606 New Hampshire Avenue NW Washington DC 20009 Telephone is (202) 265-3808. He has a long history with Phi Beta Kappa as a Senator, etc., although now he is more staff-like, as chief executive officer. It would be entirely appropriate for you to communicate with him, but not with members of the Committee on Qualifications.

--Alvin

-----Original Message-----
From: Chang, Robert
Sent: Thursday, October 16, 2003 3:27 PM
To: Wolfe, Alvin
Subject: PBK

Alvin:

I remember you said you know someone who used to serve on the PBK committee or organization and he now lives in Washington. Can you tell me how I can get in touch with him? I need his opinion on Item G. Please get back to me ASAP. Thank you.

Bob

Dr. Robert Chang
Vice Provost for Faculty and Program Development
Professor of Physics
University of South Florida
4202 East Fowler Avenue, ADM 226
Tampa, Florida 33620
(813) 974-2267
FAX (813) 974-5093
Thanks so much, Sara. Bob Chang has sent our earlier draft to Mark Davis at Eckerd. The Offices of the President and Provost have asked us to edit Section I-G just a bit. I haven't had time to do it or I would send it to you. We have the data from Carlucci's office and from Nancy Serrano, so we are getting mighty close. And about time too! I will send you more tomorrow. Thanks again. --Alvin

-----Original Message-----
From: Deats, Sara
Sent: Tuesday, October 21, 2003 10:41 PM
To: Wolfe, Alvin
Subject: Phi Beta Kappa Application

Dear Al:

I have read every word of the Phi Beta Kappa Application and I find it very impressive. You and Liz have done a wonderful job. I am very optimistic about our chances.

I have done a thorough editing job and have made all my changes on the attached document. Most of them were pure editing--typos, inconsistencies in punctuation (to be expected when so many different people contributed to the document), etc. There was also one dangling modifier and some examples of lack of clarity; but these serious problems were amazingly few. I believe that the document I am sending you is grammatically perfect and also as consistent as possible.

Below I have listed all the major changes that I made (excluding commas, typos, etc.)

p. 23: I put: "Our list of liberal arts and sciences departments and programs are as follows:"

p. 25: I indented the quote from the accrediting agency and omitted the quotation marks. In my discipline any quote over three lines is indented five spaces on both sides. At any rate this quotation is much easier to read if indented. You might consider indenting all the quotations from the chairs. But I'll leave that up to you. If you indent, of course, you do not need quotation marks.
p. 37: You have a dangling modifier on the first few lines. I change to correct that.

p. 39: I omitted a word here and there to achieve consistency in things like "doctoral and advanced masters teaching level" instead of doctoral level and advanced masters level teaching," etc. These are small things but they are distracting.

p. 42: Line 6 omitted "campuses" at the end of the sentence.

p. 51: Lacked parallelism. I added a #6 before "Committees considering candidates" on line 117.

p. 60: Very hard to read as is on line 19. I added semi-colons and commas to increase clarity.

p. 64: Line 10 says "see list below," but the list does not occur until 11 pages later. I omitted the reference to the list as distracting.

p. 66: Again a reference to see list (line 7 from bottom). There is no list so I omitted the reference.

pp. 69 -70. Totally ungrammatical as it was. (The college should clean this up). I changed to make this list grammatical and parallel to the excellent list of requirements in the Fine Arts section.

Nothing else substantial. Everything else was punctuation problems.

Al, you've done a great job! I am really impressed. I really had comparatively little to do.

Let me know if you receive the edited version.

Best, Sara

<< File: PBK ApplCompiled61.doc >>

Sara Munson Deats
Distinguished University Professor
Department of English
University of South Florida
I. Stylistic and Organizational Issues

Let me apologize in advance for some of the comments that I will make in this section. You are undoubtedly already planning on making some of the changes that I will recommend, but it seems prudent to mention everything that occurred to me as I read this admittedly preliminary draft of the application.

A. The application as it currently stands is a little overwhelming for the reader. There is no clear break in between the various sections; tables extend over multiple pages; a couple of tables appear twice; etc. It would be very helpful to have someone sit down with the document and do some or all of the following things:

- create clearly demarcated sections, perhaps by putting everything in a binder, with a series of tabs separating Sections I, II, and so on
- develop and employ a common style throughout the document: spacing, indentation, fonts, use of headings, use of quoted material, etc. should be consistent throughout the document
- make the tables more reader-friendly. Some of them are currently sort of sloppy (unneeded rows, columns, or cells), and when they carry over from one page to another, it is difficult for the reader. As much as possible, it would be good to have each table on its own page, perhaps by using smaller font sizes or (when appropriate) collapsing some rows.
- Conduct a thorough proofreading to catch all typo’s, misspellings, punctuation glitches, etc. As one example, the list of institutions beginning on p. 84 should be properly capitalized.
B. More generally, because the application is so table-heavy with the information that PBK requires, there is (in my opinion) too little “narrative thrust” in the document. It seems to me that the big problem for a school like USF when applying for a PBK chapter is overcoming its stereotyped image: overgrown commuter school; lots of professional programs; big buildup in athletics; the whole Al-Arian thing. Phi Beta Kappa is willing to give chapters to big state schools, but they really want to see that within that big school there is a healthy, vibrant commitment to the liberal arts and to the “life of the mind”. One way to demonstrate this is through the data that PBK requires, but you can also make the case (and I think you should) with some more narrative description of the importance, value, and energy of the liberal arts at USF.

For example, as I reviewed the Eckerd application I saw that we included descriptions of things that were not really asked for by PBK, but that spoke to the centrality of the liberal arts at our institution. Obviously, the specifics would be different for you, but some of the items I’m thinking of would include:

- a list of on-campus events, speakers, symposia, etc. within the past few years on topics relevant to the liberal arts. You probably have dozens of these, and you would not necessarily need to include them all, but a long list of events open to the campus community that celebrate the liberal arts would be very helpful.
- any special anniversaries or celebrations of people, groups, or organizations relevant to the liberal arts. “The 50th anniversary of the CLA”; the “Year of the Sciences”, or anything like that.
- major gifts that are in some way related to the liberal arts: new Humanities building, new endowed chairs somewhere in your “virtual” CLAS; dedicated scholarships in these areas, etc.
- evidence of institutional commitment to the liberal arts. Increased budgets, new faculty lines, new centers or institutes, changes in administrative structure that benefit the liberal arts, etc.
- a listing of honors, accomplishments, and special recognition by liberal arts faculty. Obviously, you can go too far with this, but we included such a list of professional accomplishments by our faculty in our application, and didn’t hurt. You would have to be more selective, of course, given the greater size of your faculty, but it might be worth thinking about.
- greater discussion and more detail concerning the Honors College. I think that for big state schools, PBK is especially interested in seeing if there is a core of capable, intellectually curious students with an interest in the liberal arts, and honors programs are the most common indicator of this. All of the information that you currently include about the Honors College strikes me as good and appropriate, but perhaps it could be enhanced by a description of specific events, programs, speakers, symposia, etc. that are sponsored or co-sponsored by the Honors College.

II. Comparison to Similar Schools
I examined the reports that were made in support of new chapters at the past two triennial meetings of PBK (2000 and 2003), and found three that were made on behalf of schools that were at least somewhat similar to USF: Auburn, University of Mississippi, and Texas A&M. I looked for information that was present in all three reports, reasoning that such information must be of some importance to the committee that evaluates the application. I then compared these pieces of information to the comparable data in USF’s application.

A. Student population. All the schools presented the size of their student body, separating out undergraduates from graduate students; the USF application does this too. However, the reports for the other schools also indicated what percentage of the overall undergraduate population were in their liberal arts college(s) (most typically a College of Liberal Arts). Maybe I missed it, but I did not see an indication of how many students make up the “virtual” CLAS that the USF application describes. It would probably be helpful to have this information.

B. Freshman class. Two of the comparison schools had in their report the percentage of their incoming freshman class that fell into the top 25% of the SAT and/or the ACT (about 50% in both cases). The USF application has some information about the freshmen’s ACT/SAT scores, but it did not seem to me that you could figure out the percentage in the top quartile from these numbers. Maybe it is not a big deal, but I wonder what that percentage would be.

C. Curriculum. It seemed to me that the USF application reports the same kind of information about curriculum that the other schools did. In fact, it seems to me that the number of liberal arts hours required for most USF undergraduates may even be a little higher than some of the others.

D. Honors College. As I mentioned earlier, I think that this section could be emphasized more than it currently is. All of the schools report the size of their Honors College, and USF’s is larger than most. However, the other reports also specify what percentage of their Honors students come from liberal arts programs. I did not see that information in the USF application.

E. Faculty. All the comparison schools report the number of faculty in their liberal arts areas, and the number who are Phi Beta Kappa; the USF application provides this information as well. The comparison schools also report, in some fashion, the percentage of courses that are offered by part-time or adjunct teachers. The numbers usually hover around 10%, although in some cases it goes higher; USF’s 14% figure looks comparable. However, the USF application also says (p. 38) that an additional 22% of the courses are taught by graduate students. That would mean that 36% of USF courses are taught by non-full-time faculty, and that will probably be a red flag for PBK.

However, I’m not sure if this is a real problem or only an apparent one. Some of the text on p. 39 indicates that many of the “courses” that are being attributed to
graduate students are really lab sections. It is not clear to me whether those should be counted in the same way as the full-fledged courses that are being taught by an adjunct faculty member. (And I’m not sure how the comparison schools handled this issue, since none of their reports say anything specifically about courses taught by graduate students.) I would recommend looking very carefully at this issue—the way that page 38 reads right now, it might make USF look worse than it really is.

F. Library. All the comparison schools report the square footage of their library (or libraries), and the number of volumes. The USF application contains the number of volumes, but I couldn’t find a figure for the combined square footage of the six major libraries.

III. Specific Comments

The following are a series of highly specific comments that occurred to me as I read the proposal, starting at the beginning of the document and moving forward.

p. 8: misspelling of Al-Arian halfway down the page
p. 8: perhaps include the date or dates on which the new rules on faculty consultation were enacted
p. 9: typo right after “(b) Academic Freedom” about 1/3 down the page
p. 13: under “B11”, the six year graduation rate is not calculated
p. 15: everything on this page (and the top of p. 16) is identical to page 14!

p. 25: how is the “Communication” department different from the “Mass Communication” department? PBK may well wonder about this.

p. 25: I’m not sure how persuasive PBK will find the arguments about the Mass Communication and Criminology departments. However, it is almost always tough to try and explain why your program in Crim or Mass Comm is different from anyone else’s. Any chance you could just exclude this whole section?

p. 27: it was not clear to me whether this table referred to all faculty or just faculty in the virtual CLAS.

p. 58: a thought occurred to me on this page, but it may well apply to other places as well. It should probably be clearly indicated which of this material is being quoted directly from the college catalog and other sources—as it now stands, that is never really very apparent.

p. 60: typo in the fourth line
p. 62: “ethnic” misspelled halfway down the page

p. 64: at the first mention of the “Gordon rule” (6 lines down the page), perhaps it should be explained or else the reader referred to the explanation that appears later

p. 84: as I think I mentioned earlier, the schools in this list need to be correctly capitalized

p. 92: since the St. Pete campus is being left out of other calculations (e.g., number of students and faculty in CLAS and Honors College), should it also be left out of the library figures as well?
p. 134: I’m sure that the application is accurate about the absence of any penalties, probations, or other negative actions by the NCAA or Conference USA over the past 10 years, but I do have some memory of problems with the women’s basketball team. I don’t know if anyone on PBK would be aware of this, or how much it matters, but I did wonder about the disposition of that matter as I was reading this page.
A. Wolfe’s Response to Mark Davis’ critique, 10-24-2003:

Thanks, Mark, for your prompt and helpful critique of the draft of our application for USF to host a Phi Beta Kappa chapter. I guess while Lloyd Chapin and I were enjoying ourselves at the Phi Beta Kappa Association Dinner Thursday evening, you were working diligently on this job. I will be working on the application over the weekend, and will benefit much from your suggestions. And I may resort to calling you, during the weekend, if I run across some item that needs explanation.

Several things may need to be clarified, perhaps more for the benefit Vice Provost Chang than for you and me.

The “reports that were in support of new chapters at the past two triennial meetings” may not be comparable to this preliminary application. Those reports are developed by the Committee on Qualifications, developed not on the basis of the preliminary information alone, but also on the basis of additional information sought by the Committee during the review process including the site visit.

As you know, this 2003 format is brand new. The Committee on Qualifications for the first time is asking that much of the information be in the standardized tabular format of the “Common Data Set.” They seem to want less text in order to make for easier comparability. They even specified that the font must be 12-point, a specification that makes these complex tables very, very large and unsightly. Our list of campus buildings that they ask for (and which was not even in the copy you reviewed) runs fourteen pages! You rightly commented that all the tables required for USF’s complex athletic programs for men and for women take up entirely too much space, but I was afraid to leave anything out since it has to conform to the NCAA Gender Equity Survey format, for five years.

Comparison with the Eckerd application is, of course, important because your application was successful, but we must be mindful that that application was done on the basis of the 1997 guidelines that were much less stringent and I feel the Qualifications Committee then really encouraged “description of things that were not really asked for . . . but that spoke to the centrality of the liberal arts. . . .” In the current guidelines there is no such invitation.

Well, anyway, we will be continuing our effort to improve this application, and despite my complaints, all of your comments will be helpful to that effort.

Thanks a lot. Expect an urgent phone call or email from me. – Alvin
Missing Responses as of October 28:

V-G. Information regarding nationally recognized scholarship and fellowship recipients (e.g., Rhodes, Marshall, Fulbright, Gates, Watson) for each of the past five academic years (1998–1999 through 2002–2003)

***No information available at this writing***

* * *

VII-B. Information regarding revenues derived from public or private sources other than endowment (e.g., religious organization, legislative appropriation) in each of the past five academic years (1998–1999 through 2002–2003), expressed as U.S. dollar figures and as percentages of total revenue (excluding auxiliaries), with a statement of the policies governing these revenue sources

***Data needed from VP Carlucci***

VII-C. Information regarding revenues derived from tuition and fees in each of the past five academic years (1998–1999 through 2002–2003), with an indication of the tuition discount rate in each year (Calculate total tuition income minus total institutionally funded financial aid as a percentage of total tuition income.)

***Data needed from VP Carlucci***

VII-D. Information regarding other income (excluding auxiliaries) in each of the past five academic years (1998–1999 through 2002–2003)

***Data needed from VP Carlucci***
VII-E. Information regarding total institutional revenues (excluding auxiliaries) compared to total expenditures in each of the past five academic years (1998–1999 through 2002–2003), with a statement of excess of revenues over expenditures or the reverse

***data needed from VP Carlucci***

VII-F. Information regarding total instructional expenditures in arts and sciences (compensation, operating budgets, capital outlays) in each of the past five academic years (1998–1999 through 2002–2003), as a U.S. dollar figure and as a percentage of total institutional instructional expenditures

***data coming from Nancy Serrano via Liz Melton***

Section VIII. Campus Facilities

VIII-A. Information regarding the number and construction type of campus buildings, with dates of construction and renovation, and the percentage of educational and general budget devoted to physical plant

***data coming via Kathleen Moore***

VIII-B. Information regarding capital expenditures in each of the past five academic years (1998–1999 through 2002–2003) in support of laboratories, foreign language facilities, computers available for student use, and other instructional equipment

***data coming via Kathleen Moore***

VIII-C. Information regarding off-campus research sites and any gardens, arboreta, preserves, or natural areas maintained for instructional purposes
To our knowledge, none that involve undergraduate programs.
Revision2 is the revision w/o your penciled paragraph (but that paragraph is at the bottom of the file for your information) Revision3 is my current attempt to fit that paragraph into the text.

Personally, I like Revision2 better. That is the way it is now in the draft that Sandy Burke is word processing in the Provost's Office. I suppose I can still insert Revision3 into Sandy Burke's draft, but time is running out.

--Alvin

Alvin W. Wolfe
Distinguished University Professor, Retired
Department of Anthropology
4202 E Fowler Avenue, SOC107
Tampa, FL 33620-8100

Item I-G. Information regarding censure, warning, probation, or any other negative action taken toward the institution by any academic professional organization in the past ten years (1993-2003)

The University of South Florida has recently received an adverse citation from the American Association of University Professors (AAUP) -- not censure but something less formal, "condemnation." On June 14, 2003, the delegates to the AAUP annual meeting passed the following resolution: "Be it resolved that the Eighty-ninth Annual meeting of the American Association of University Professors condemns the administration of the University of South Florida for its grave departures from association-supported standards that resulted in serious professional injury to a professor." The professor, Sami Al-Arian, was tenured in the department of computer Sciences in the USF College of Engineering. In 2002, Professor Al-Arian was placed on administrative leave with pay by President Judy Genshaft after a controversial public appearance on a national television show. While the administration focused on the professor's engagement in activities that fall outside the scope of employment, which the administration believed adversely affected the legitimate interest of the University, the major issue for USF faculty and for the AAUP was that the faculty suspension and the subsequent termination steps were taken without faculty input in the decision. After months of administrative leave, with pay, Professor Al-Arian was terminated by USF President Judy Genshaft, after she learned of his
indictment by federal authorities on charges that he was heavily involved in support of terrorist activities using the University as a cover for these activities. These federal charges grew out of a continuing investigation of Professor Al-Arian that had begun almost a decade earlier.

This is an extremely complicated case that cannot be tried here in our Phi Beta Kappa faculty members' application for USF to host a chapter. What is most important to us now is that USF has adopted new rules that mandate faculty consultation. These rules include:

Chapter 6C4-10.100 et seq. contains personnel rules for all University of South Florida Faculty, unless otherwise exempted from these rules. Faculty personnel rules are structured within the framework provided by principles of academic freedom/responsibility and shared governance. A University policy on Academic Freedom and Responsibility approved by the Faculty Senate and the Administration supports this principle.

(a) The University of South Florida affirms the principles of academic freedom and responsibility, which are rooted in a conception of the University as a community of scholars united in the pursuit of truth and wisdom in an atmosphere of tolerance and freedom.

(b) Academic Freedom is the freedom to discuss all relevant matters in the classroom, to explore all avenues of scholarship, research, creative expression, to speak freely on all matters of University governance, and to speak, write or act as a public citizen without institutional discipline or restraint.

Chapter 6C4-10.111, paragraph c, States:

In keeping with principles of shared faculty governance, tenured faculty members who receive notice of actual or intended termination of employment for “just cause” will have the right (though not the obligation) to have the case heard before a committee of faculty peers. If they choose this option, they will notify the Faculty Senate President, under whose authority the committee will be constituted and will meet in accordance with appropriate University policies and procedures.
What happened during the period 2001 to 2003 should not happen now or in the foreseeable future.

***Addendum that AWW could not fit in without interrupting the flow to such an extent that the major points become lost. ****
Professor Al-Arian was the subject of an FBI investigation in the mid 1990s. During that period he was placed on administrative leave with pay by then USF President Betty Castor, but was returned to the classroom when no charges were filed by federal authorities. Professor Al-Arians’s ties to organizations that were investigated by the FBI during that period became part of the content of the national broadcast that rekindled the controversy.

Item I-G. Information regarding censure, warning, probation, or any other negative action taken toward the institution by any academic professional organization in the past ten years (1993-2003)

The University of South Florida has recently received an adverse citation from the American Association of University Professors (AAUP) -- not censure but something less formal, "condemnation." On June 14, 2003, the delegates to the AAUP annual meeting passed the following resolution: "Be it resolved that the Eighty-ninth Annual meeting of the American Association of University Professors condemns the administration of the University of South Florida for its grave departures from association-supported standards that resulted in serious professional injury to a professor." The professor, Sami Al-Arian, was tenured in the department of computer Sciences in the USF College of Engineering. In 2002, Professor Al-Arian was placed on administrative leave with pay by President Judy Genshaft after a controversial public appearance on a national television show. Actually, what happened on the television show rekindled a problem that had been smoldering since a 1990s episode in which Professor Al-Arian had been put on administrative leave with pay by an earlier USF president because of a federal investigation. When no federal charges were filed, he was returned to the classroom.

While the administration focused on the professor's engagement in activities that fall outside the scope of employment, which the administration believed adversely affected the legitimate interest of the University, the major issue for USF faculty and for the AAUP was that the faculty suspension and the subsequent termination steps were taken without faculty input in the decision. After months of administrative leave, with pay, Professor Al-Arian was terminated.
by USF President Judy Genshaft, after she learned of his indictment by federal authorities on charges that he was heavily involved in support of terrorist activities using the University as a cover for these activities. These federal charges grew out of a continuing investigation of Professor Al-Arian that had begun almost a decade earlier.

This is an extremely complicated case that cannot be tried here in our Phi Beta Kappa faculty members' application for USF to host a chapter. What is most important to us now is that USF has adopted new rules that mandate faculty consultation. These rules include:

Chapter 6C4-10.100 et seq. contains personnel rules for all University of South Florida Faculty, unless otherwise exempted from these rules. Faculty personnel rules are structured within the framework provided by principles of academic freedom/responsibility and shared governance. A University policy on Academic Freedom and Responsibility approved by the Faculty Senate and the Administration supports this principle.

(a) The University of South Florida affirms the principles of academic freedom and responsibility, which are rooted in a conception of the University as a community of scholars united in the pursuit of truth and wisdom in an atmosphere of tolerance and freedom.

(b) Academic Freedom is the freedom to discuss all relevant matters in the classroom, to explore all avenues of scholarship, research, creative expression, to speak freely on all matters of University governance, and to speak, write or act as a public citizen without institutional discipline or restraint.

Chapter 6C4-10.111, paragraph c, States:

In keeping with principles of shared faculty governance, tenured faculty members who receive notice of actual or intended termination of employment for “just cause” will have the right (though not the obligation) to have the case heard before a committee of faculty peers. If they choose this option, they will notify the Faculty Senate President, under whose authority the committee will be constituted and will meet in accordance with appropriate University policies and procedures.
What happened during the period 2001 to 2003 should not happen now or in the foreseeable future.
Thanks, Al.

Philip L. Smith  
Associate Provost  
University of South Florida  
4202 E. Fowler Avenue  
ADM 226  
Tampa, FL 33620  
Phone: (813) 974-0949  
Fax: (813) 974-5093

-----Original Message-----
From: Wolfe, Alvin  
Sent: Thursday, October 30, 2003 9:49 AM  
To: Burke, Sandy  
Cc: Smith, Philip (Provost Office); Chang, Robert  
Subject: RE: PBK -- Section I-G

<< File: Item I-G-Revision3.doc >> Sandy: Attached is the appropriately revised response for Item I-G, cleared Oct 29 with Phil Smith. --Alvin
Wolfe Memo to USF Faculty Group for Phi Beta Kappa, with copies to “Administrative Guests”, November 1, 2003

It is a great pleasure to inform you that after five years of purposeful concerted effort our 2003 application for USF to host a chapter of the Phi Beta Kappa Society has been submitted to the national office in Washington.

So many of you are to be thanked for your contributions to that long effort since 1997-98 when we decided to maintain the USF Faculty Group for Phi Beta Kappa in order to work toward making a successful application. Phi Beta Kappa members of USF Faculty Group itself actually made the application, but we especially thank other faculty and administrators for their support of and participation in the many meetings and programs that made the application possible.

In the past few months, the data gathering skills of Liz Melton of CAS were incalculably crucial, and in the final weeks it was Vice Provost Bob Chang's willingness to devote a great deal of attention to the 150-page application that actually got it off just in time, with the signatures of President Judy Genshaft and Distinguished Professor Sara Deats on the cover sheet. We all say "Whew!" Now, we wait while the Phi Beta Kappa Qualifications Committee decides whether to award us a Chapter at the next Triennial Council in 2006!

Alvin W. Wolfe
Distinguished University Professor, Retired
Department of Anthropology
4202 E Fowler Avenue, SOC107
Tampa, FL 33620-8100
Provost Renu Khator response on November 1, 2003, to Wolfe’s message about having sent the PBK application in, apparently on time:

Al:
Congratulations to you! You are a wonderful champion and leader. Now we must wait...

Renu Khator
Interim Provost and Vice President
University of South Florida, ADM 226
Tampa, FL 33620

-----Original Message-----
From: Wolfe, Alvin
Sent: Saturday, November 01, 2003 4:30 PM
To: jshively@com1.med.usf.edu; awolfe1@tampabay.rr.com; O Brien, William;
Goldman, Allan; Root, Allen; Angrosino, Michael; Silver, Archie; Arnade, Charles; Rosenblatt, Arthur; rustybeeranch@aol.com; Bajkiewicz, Timothy; Binford, Jesse; Bruce Flareau (E-mail); Lindsey, Bruce; Carol Anderson (E-mail); Bryant, Carol; Jablonski, Carol; Green, Carole; Chandler, D.J.; Chiriboga, David; Christopher Steele (E-mail); Coble, Jay; Hicks, Dale; Thrush, David; Diane Henrikson (E-mail); Koch, Dianne; Discenza, Nicole; Menendez, Donna; Douglas Reintgen (E-mail); Jorgensen, E; Mangie, Evelyn; Fisher, Anne; Gerry Meisels (CSL) (E-mail); Gregory Firesstone (E-mail); Quinn, Gwendolyn; Halsted, James (jameshalsted@aol.com); Shapiro, Henry; Pomerance, Herbert; Weiner, Irving; Jones, Robin; Saavedra, Josefinia; Sommers, Judy; Heide, Kathleen; Campbell, Kyle; Laura Lachance (E-mail); Leonard, William; Loewy, Michael; Moscinski, Lynn; Williams, Margit; Martha Rearick (E-mail); Pavan, Mary; Meisels, G.; Messing, Jacqueline; Michael Weitzner (E-mail); Stamps, Miriam; Seleznick, Mitchel; Saste, Monisha; Cole, Nancy; Poythress, Norman; Newkirk, Patricia; Patricia Waterman (E-mail); McCright, Paul; Permuth, Steve; Otto, Randy; Richard D. Coe (E-mail); Roetzheim, Richard; Riggin, Ona; Robin Gordon (E-mail); Rohrer, Douglas; Chez, Ronald; Sandra Harwell (E-mail); Deats, Sara; McRae, Sharmann; Sosa-Ramirez, Manuel; Cahill, Spencer; Yeatman, Timothy; Tucker, Roberta; William Biersdorf (E-mail); Murray, William; Stamps, David;
Subject: PBK Application

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